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## AGENDA

TO: RITA BOARD OF TRUSTEES

FROM: Donald W. Smith  
Executive Director

SUBJECT: Board of Trustees Meeting

DATE: September 9, 2016

The RITA Board of Trustees meeting will be held **Thursday September 15, 2016 at 9:30 a.m. at the Brecksville facility.** If you are unable to attend, please notify Donna Thompson at Ext. 3200 in advance of the meeting.

**The following items will be discussed:**

- 1.) **Roll Call**
- 2.) **Minutes of the Board of Trustees Meeting  
July 21, 2016 and August 18, 2016**
- 3.) **Budget & Finance Committee**
  - Financial Report
  - Finance Committee Approvals
  - Maintenance Schedule

**Decision Issues:**

- Cleveland Heights Office Alteration
- Cleveland Heights Furniture and Sound Masking
- Uptivity/Call Copy Maintenance Renewal 2016-2017
- Equipment Purchase - Youngstown

**Facilities & Equipment**

No Report

**Personnel Committee**

No Report

**Technology Committee**

--Information Services Status Report

- 4.) **Executive Directors Report**
  - Update on Agency Issues-- Executive Director
  - Reclassification of FTE
  - FTI Action Report Summary
  - The Success Group Report
- 5.) Questions and comments from members participating via teleconference
- 6.) Any other matter that may properly come before the Board