



AGENDA

TO: RITA BOARD OF TRUSTEES
FROM: Donald W. Smith
Executive Director
SUBJECT: Board of Trustees Meeting
DATE: July 13, 2018

The RITA Board of Trustees meeting will be held Thursday, July 19, 2018 at 9:30 am at the Brecksville facility. If you are unable to attend, please notify Donna Thompson at Ext. 3200 in advance of the meeting.

The following items will be discussed:

- 1) **Roll Call**
- 2) **Minutes of the Board of Trustees Meeting**
 - a. Minutes – May 17, 2018 Board Meeting
 - b. Minutes – June 19, 2018 Board Meeting
- 3) **Organizational Meeting**
 - Election of Officers
- 4) **Committees**
 - Budget & Finance
 - Financial Report
 - Second Quarter 2018 YTD Expense Analysis
 - Staffing Update through June 30, 2018
 - Maintenance Schedule
 - Finance Committee Approvals - None
 - Decision Issues:**
 - Legal Invoice Authorization – HB49 Challenge
 - Youngstown Fire Detection System
 - SecureAuth – Two Factor Authentication Software Renewal
 - Kodak Scanner Maintenance Renewal
 - OpenText RightFax Maintenance Renewal
 - Facilities & Equipment
 - No Report
 - Personnel Committee
 - No Report
 - Technology Committee
 - Information Services Status Report
- 5) **Executive Directors Report**
 - Update on Agency Issues – Executive Director
 - Potential New Members:
 - Village of Payne, Village of Carrolton and Village of Whitehouse
 - Member Leaving RCOG
 - Village of Sherwood letter to withdraw from the RCOG
 - FTI Action Report Summary
 - The Success Group Report
 - September 2018 Board Date Discussion (GFOA)
- 6) Executive Session
- 7) Questions and comments from members participating via teleconference
- 8) Any other matters that may properly come before the Board