

## AGENDA

**TO:** RITA Board of Trustees  
**FROM:** Amy L. Arrighi, Executive Director  
**SUBJECT:** Board of Trustees Meeting  
**DATE:** December 15, 2023

---

The RITA Board of Trustees meeting will be held Thursday, December 21, 2023 at 9:30 a.m., at the Brecksville facility. If you are unable to attend, please notify Donna Thompson at Ext. 3200 in advance of the meeting.

**The following items will be discussed:**

- 1) Roll Call
- 2) Minutes of the November 16, 2023 Board of Trustees Meeting
- 3) Committees
  - Budget & Finance Committee
    - Financials through November 30, 2023
    - Agency Open Positions as of December 12, 2023 (includes 2024 Budgeted positions)
    - 2023-2024 Brecksville Renovation Total Costs
    - Resolution #2023-3, Procurement Procedures and Board ByLaws
  - Decision Issues:**
    - Comprehensive Messaging and Communications Strategy
    - FTI Additional Server Memory
    - Additional SQL Compliance Manager Licenses for FTI
    - ACFR/GAAP Financial Reporting Assistance
  - Internal Audit Committee
    - No Report
  - Personnel Committee
    - Executive Director Contract
  - Technology Committee
    - Information Services Status Report
- 4) **Executive Directors Report**
  - Update on Agency Issues – Executive Director
  - The Success Group Report
- 5) Questions and comments from members participating via teleconference
- 6) Any other matters that may properly come before the Board